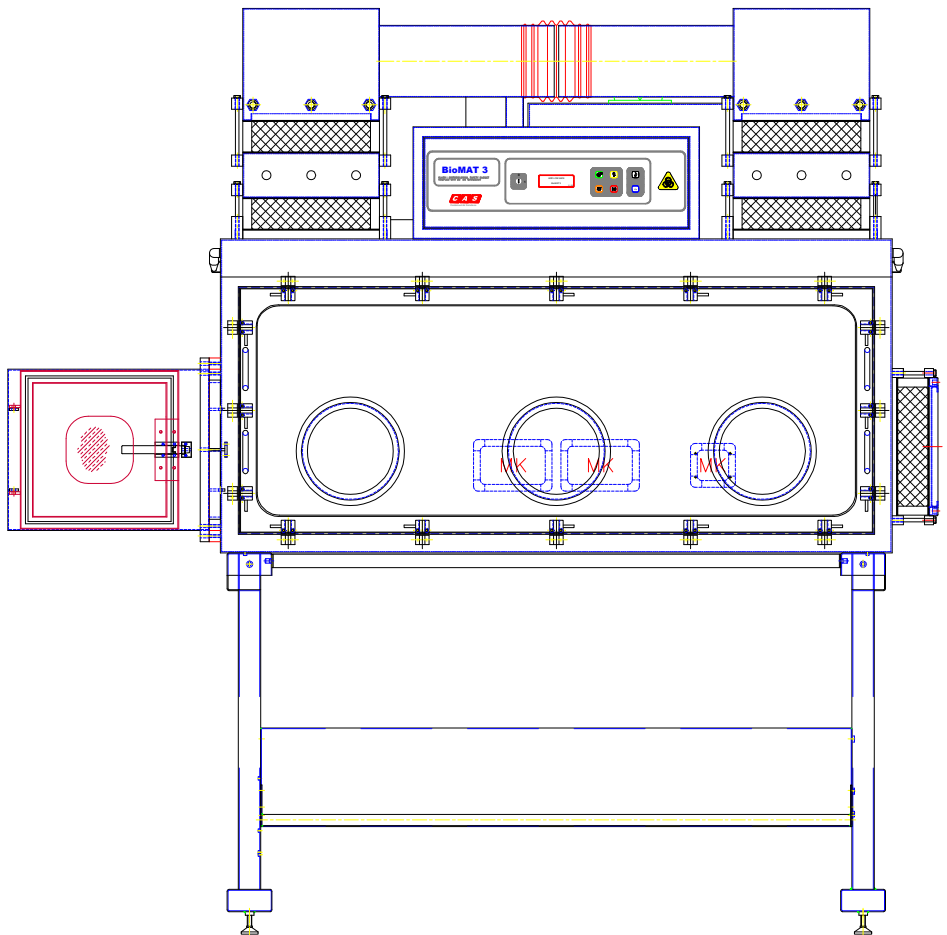




Contained Air Solutions

Class 3 Safety Cabinet



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General Description – 1.1

Your CAS Class III Microbiological Safety Cabinet has been designed to comply with British Standard BS EN 12469-2000. The cabinet carcass, main exhaust HEPA filters, inlet HEPA filter and seals are maintained under negative pressure ensuring that air cannot leak out of the cabinet. The cabinet is designed for use in those laboratories that may have frequent use for complete containment facilities, or occasionally undertake operations that cannot be safely performed in an open fronted cabinet. The cabinet provides a means whereby unscreened or known high-risk samples can be conveniently handled.

The Class III cabinet is designed as an exhaust protective cabinet whereby air is drawn through the side HEPA filter and passed through a high efficiency double particulate filter (HEPA) before being discharged to the atmosphere. The operator and environment are protected from potentially hazardous aerosols.

Manipulations are carried out using the butyl gauntlets provided; there is a total physical separation of the operator from the work. This allows maceration or other high velocity aerosol producing tasks to be undertaken without the risk of infection by inhalation. The cabinet operates at controlled negative pressure to ensure that should any minor leaks develop they do not present a hazard.

Quality Assurance – 1.2

Although fully tested before leaving our factory as part of the ISO 9001:2008 Quality Assurance Programme, the specified performance will only be maintained if your cabinet is sited correctly and regularly serviced. CAS can only accept responsibility for correct functioning of your cabinet if: -

- Safety Cabinet is correctly sited in the laboratory to avoid any adverse conditions within the room that may affect the level of operator protection.
- It has been installed and commissioned by CAS trained personnel or approved CAS agents.
- Extension, modification, relocation, repairs or other maintenance is carried out by CAS personnel or persons authorised by CAS or, in the case of electrical work, by qualified electricians.
- In the case of repair or maintenance, replacement parts supplied by CAS must be used.
- The electrical installation surrounding the unit and to which it is connected comply with the latest IEC regulations.
- The unit is used and maintained in compliance with the instructions contained in this manual.

CE Declaration of Conformity

CAS declares that the equipment supplied conforms to the following CE directives—

Machinery 2006/42/EC

Electro Magnetic Compatibility 2004/108/EC

Low Voltage 2006/95/EC

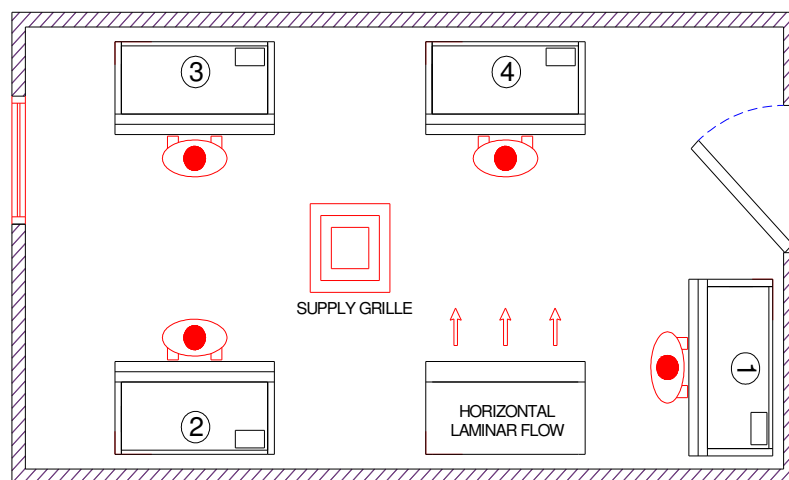
Cabinet Siting – 1.3

The siting of your Safety Cabinet is extremely important. Air currents and the movement of people in the laboratory can adversely affect the performance.

Safety Cabinets should be sited away from;

- Doors and windows which open
- Draughts caused by ventilation and air conditioning units
- Pedestrian traffic routes
- Other safety cabinets or fume cupboards
- Adjacent fridge & Incubator doors

The diagram shown below indicates some suggested locations for the correct siting of safety cabinets and highlights some situations which should be avoided.



- | | | |
|------------|---|--|
| Position 1 | - | An acceptable site not affected by disruptive air currents |
| Position 2 | - | Well sited |
| Position 3 | - | Poorly sited if windows open – If not it should be a safe distance from the cabinet opposite. |
| Position 4 | - | Poorly sited – can be affected by air currents from the opening door, through traffic and the horizontal laminar flow workstation sited directly opposite. |
-

Installation – 1.4

Safety Cabinets are sophisticated items of equipment containing delicate filters which require expertise in their safe handling and installation into laboratories.

For exhaust type safety cabinets the exhaust ductwork route should ideally be surveyed and ductwork installation be carried out by qualified engineers as it forms an integral part of the system relating to the overall performance of the cabinet and is required to conform to various safety standards.

A poorly installed cabinet may compromise the protection provided to both personnel and work being handled and may present a hazard to other occupants of the building and the public.

- **Make-up Air**

It is important that any make-up air compensating for the air exhausted from the safety cabinet does not cause draughts to the discomfort of the laboratory staff or detriment of the cabinet performance.

Air supply diffusers should be positioned more than 1500mm away from the front of the safety cabinet and have a maximum velocity of no more than 0.30m/sec.

- **Commissioning**

When any safety cabinet is installed, it is necessary to carry out a number of commissioning checks in order to ensure it is fully operational and that the performance on site satisfies the current standard BS EN 12469:2000. This includes measuring the airflows, testing the HEPA filters with a suitable challenge aerosol.

CAS employs a team of fully trained installation and commission engineers to carry out all work necessary. This ensures that all new safety cabinets operate to the desired performance.

- **Site Surveys**

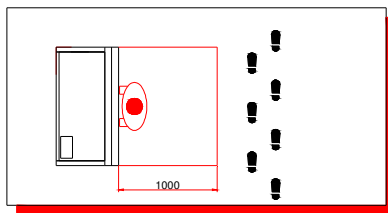
If you have any queries regarding the siting of your safety cabinets we will be only too pleased to arrange a site survey by one of our regionally based technical support staff.

- **Periodic Maintenance & Servicing**

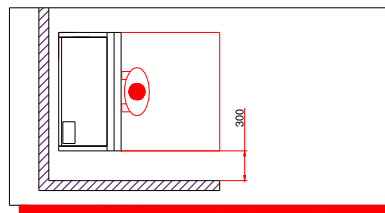
To maintain safety cabinets at their optimum level of performance and to ensure lifetime operation, regular servicing is necessary. CAS provides a full servicing and maintenance scheme tailored to suit your individual needs. For more information on this please contact our service department on 0161-655-8860.

Avoiding Disturbances – 1.5

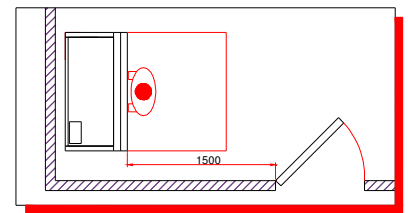
The sketches below show recommendations for avoiding disturbances for both cabinet operator and safety cabinet performance.



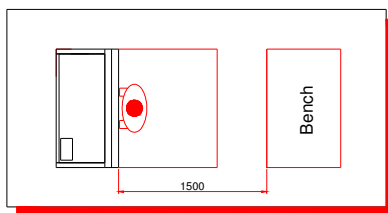
Keep pedestrians away from the front of your safety cabinet



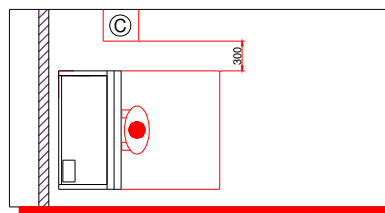
Keep clear of adjacent wall



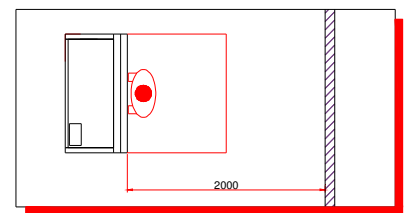
Position well away from the door openings



Position clear of bench opposite



Keep clear of structural columns



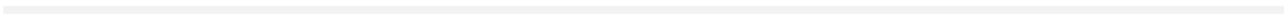
Keep well away from opposite wall

Technical Data – 1.6

Cabinet Size		1500mm
Dimensions		
External Dimensions	(w/d/h)	1200/630/1214
Internal Dimensions	(w/d/h)	1195/625/700
Weight Typical	Kg	400
Loading Capacity		
Work Surface	Kg	50
Air Volumes Typical		
Exhaust Air Volume	m ³ /sec	0.08
Re-circ Air Volume	m ³ /sec	-
Pressure Drop Typical		
Exhaust Clean Filters	Pa	250
Exhaust Dirty Filters	Pa	550
HEPA Filter Data		
HEPA Type		H14 (EN1822)
Efficiency	@ 0.3μ	99.999%
Heat Gains Typical		
Exhaust	Watts	400
Re-circ	Watts	-
Noise Typical		
Noise Level	dB (A)	<65
Light Typical		
Lighting Level White	Lux	750
Lighting Level St/St	Lux	-
Duct Connection (Exh)	Mm	160
Electrical Data Typical		
Voltage	Volts AC	230
Frequency	Hz	50
Phase	N/A	Single
Power Consumption	kW	0.4
Current	A	3
Internal Socket(s)		230v /13 Amp

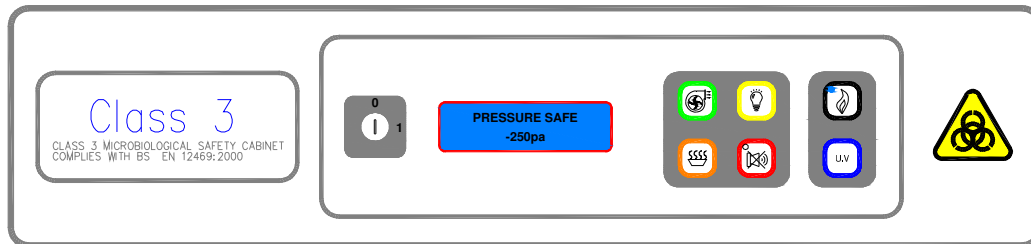
Your Manual – 1.7

This user manual has been prepared to provide a basic operating and maintenance instruction. It is intended to supplement existing in-house procedures and codes of practice, and not to replace them. If further advice is required on the use or maintenance of this equipment, the staff of Contained Air Solutions Ltd. will be pleased to assist wherever possible.



Switches & Indicators – 2.1

The diagram below shows a typical control panel membrane layout for the Class 3 safety cabinet.



DESCRIPTION	LEGEND	COLOUR	FUNCTION
A – Cabinet Operation		Green	Starts / Stops power supply to fans and control circuits.
B – Lights		Yellow	Controlling power to lights.
C – Gas Valve (Optional)		Black	To activate solenoid Gas Valve. Will only function when cabinet is in safe working condition.
D – Alarm Mute		Red	To mute audible alarm. Fault indication on display will remain until fault is rectified.
E – Fumigate		Orange	To activate fumigation cycle. Will only operate when cabinet is switched OFF.
F – UV Lights (Optional)		Blue	To activate power to UV Lights. Will only operate when cabinet and lights are switched OFF.
G – Key Switch		Grey Border	Key switch for supervisor control, used to prevent cabinet operation during fumigation.

Start Up Procedure – 2.2

The following notes are for guidance where local laboratory instructions do not exist or are inappropriate. They should complement, not replace, existing codes of practice issued by your Laboratory Safety Officers.

- Ensure power supply to the cabinet is switched on, as evidenced by the main display being illuminated. The key switch on the front of the cabinet must be turned to position '1' = (ON).
 - Remove the inlet filter cover
 - Press the green switch 'A' on the control panel – this will energise the exhaust fan. The main display will show `PRESSURE STABILISING` for 90 seconds, once airflows are settled the display will show `PRESSURE SAFE`. On start up the audible alarm will sound until pressures are safe; this may be muted using the Alarm Mute switch `D`.
 - Switch on the interior lighting using switch 'B'. Lighting can be activated when the cabinet is OFF; this can be used if loading or un-loading the cabinet with equipment prior to use.
-

Shut Down Procedure – 2.3

- The work area should be cleared of any apparatus / equipment and cleaned in accordance with laboratory codes of practice. The cabinet should be left running for a few minutes to clear any residual aerosols.
 - Switch off the interior light using switch `B`
 - Switch off the cabinet using switch `A`.
 - Replace the inlet filter cover.
-

Cleaning Procedure – 2.4

Regular cleaning is very important to prevent the build-up of dirt and hence potentially infectious material. Routine swabbing of work surfaces with 70% v/v IMS (ethanol) or IPA (Isopropyl Alcohol) is recommended.

For cleaning the work surfaces, swabbing with a mild detergent in warm water is very effective. Phenolic or Cresolic disinfectants should be avoided as they may stain the white surfaces with a brownish colour. If they are used, any spillage should be quickly rinsed with clean water and mopped up with an absorbent tissue. Most of the quaternary ammonium compounds and the Glutaraldehyde based surface disinfectants are suitable.

To facilitate cleaning of the work zone and the interior, the whole front panel may be removed. It is good practice to clean the inside of the viewing screen to ensure adequate visibility of the working zone. ***Always consult the Laboratory Safety Officer before carrying out this procedure.***



Warning

If Hypochlorites are used to clean the stainless steel interior of the safety cabinet they will initially cause rust spots and over time may lead to further damage.

Fumigation & Formalin Quantities – 2.5

When handling hazardous materials the air space inside the cabinet should be decontaminated regularly and always before servicing and following any spillages. Fumigation by formaldehyde gas is the recommended decontamination procedure for biological hazards although there are alternative methods available including VHP decontamination and Ozone decontamination.

To facilitate the fumigation a sequence has been incorporated in the cabinet controls, this is detailed under fumigation procedure.

A convenient way of generating sufficient formaldehyde is to boil off Formalin (40% formaldehyde BP or equivalent) in a suitable vessel such as a formalin vaporiser. These are available from CAS.



*Always consult your Laboratory Safety Officer prior to fumigation of a safety cabinet.
** If in doubt ask ***

Formalin Quantities

The recommended quantity stated in BS EN12469:2000 on Page 40 Annex J, Part 2 is 60ml formaldehyde solution mixed with 60ml distilled water per cubic meter of cabinet volume. However this quantity is now considered in excess of that required to achieve a satisfactory kill. We have therefore produced the following table based on quantities employed by users of large numbers of Safety Cabinets.

If you still consider that the quantities recommended in the British Standard are to be used, you may find on completion of the sterilisation cycle that high quantities of fluids containing formaldehyde are present in the cabinet.

Cabinet Size	1500mm
Formalin	25ml @ 40%
Distilled Water	25ml

Fumigation Procedure – 2.6

- Switch off the cabinet fans by pressing the green button 'A' on the control panel.
- For cabinets connected to a duct system proceed as follows:
 - Fill the formalin vaporiser with the correct amount of Formalin (see section 2.5 for quantities) and screw on the aluminium cap – finger tight, having checked the gasket in the cap is undamaged. If the vaporiser is free standing, place in the cabinet on the base, plug into cabinet internal socket and switch on.
 - Now press the fumigation button 'E', the display will show 'FUMIGATION IN PROGRESS'. A countdown timer will be shown directly below in minutes e.g. '285 MINS'.



Warning

Ensure all laboratory personnel are aware that the fumigation is taking place; appropriate warning notices should be put on all doors entering the laboratory and on the safety cabinet being fumigated.

- The cabinet should be left for a minimum of 6 hours, preferably overnight.

Note: Once the 'fumigate' button has been activated DO NOT SWITCH CABINET ON until the full cycle has been completed.
 - On completion the cabinet will display 'FUMIGATION COMPLETE' and 'READY TO VENT'. When ready, press the fumigation button 'E' to start the venting sequence, at this point remove the inlet filter closure panel. The fans will now purge the cabinet of formaldehyde gas for 60 minutes.
-

-
- Within the first few minutes of purging, the majority of the formaldehyde gas within the safety cabinet will be removed. However due to the fact that formaldehyde adheres to the surfaces of the cabinet and within the media of HEPA filters, we recommend that the cabinet is run as normal for a minimum of 4 - 6 hours before the cabinet is serviced or work re-commences.



Warning

In the unlikely event the extract system fails during the venting period the cabinet will NOT revert to re-circulation mode. It is still advisable to use appropriate PPE during venting sequence, if unsure consult your safety officer prior to venting.

** Any poly-formaldehyde residue in the vaporiser may be removed by heating with water containing a little mild detergent at neutral pH.

General Note

Other methods of generating formaldehyde and other methods of cabinet decontamination can be employed; prior to using alternative methods your Laboratory Safety Officer should be consulted. Contained Air Solutions will be pleased to advise if they are able, but a detailed knowledge of every technique cannot be guaranteed.

If your cabinet is fitted with ports to allow fumigation using Vaporised Hydrogen Peroxide (VHP) please refer to the VHP equipment manufacturer's manual for the correct application of this technique.

Display - 3.1

Class 3 mode

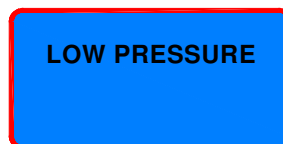
The cabinet display is located in the centre of the control membrane; it incorporates backlighting to ensure all signs can be clearly seen from the operating position.

Typical display during normal operation shown below:



In the event of an alarm condition the display will clearly indicate the fault; this will remain displayed until fault is rectified.

Typical display during alarm condition shown below:



Should the cabinet produce an alarm condition it may be necessary to arrange for a Service Engineer to attend site, in such cases please contact our Service Department on 0161-655-6183.

Alarm Circuits – 3.2

There are two standard alarm circuits on the Class 3 type Safety Cabinet.

1. PRESSURE LOW ALARM

Sensed by an accurate pressure sensor mounted on the main printed circuit board and connected via tubing to the sensing points within the cabinet body, this will sense low pressure caused by fan failure, and transmit the signal to the display meter on the front panel and alarm circuit. In the event the alarm is triggered the display will show `LOW PRESSURE`, and the audible alarm will sound, this can be muted using the alarm mute button.

2. PRESSURE HIGH ALARM

Sensed by an accurate pressure sensor mounted on the main printed circuit board and connected via tubing to the sensing points within the cabinet body, this will sense high pressure caused by filter soiling and transmit the signal to the display meter on the front panel and alarm circuit. In the event the alarm is triggered the display will show `HIGH PRESSURE`, and the audible alarm will sound, this can be muted using the alarm mute button.

** The alarm circuit is activated each time the cabinet is switched on.

It is important to ensure that the pressure tubing is not damaged or split where it is connected to the pressure sensor. The pressure sensor, in the event of inadequate pressure in either part of the system, will cause the alarm circuit to be activated with a flashing red indicator on the alarm mute button, an intermittent audible alarm tone, and the alarm system will clearly show on the display the fault. The audible alarm tone can be silenced by depressing the 'alarm mute' button on the control panel after which the red light will remain continuously lit until the correct airflow is reinstated or the cabinet is switched off.

Electrical Protection – 3.3



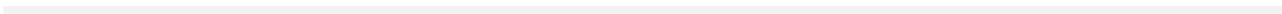
Warning

Ensure the Safety Cabinet is isolated from the mains supply prior to opening access panels.

Fuses

There are 12 fuses mounted on the printed circuit board to protect the electrical circuits of the cabinet. The cabinet controls are housed behind the front control panel which is secured with screws located around the perimeter of the door. Once removed the control panel will hinge downwards to facilitate access to the main printed circuit board.

For full details on fuse ratings and the circuits they protect please see the wiring diagram attached to this manual.



Fan Speed Control – 3.4

The pressure fans can be adjusted via the engineer's menu, please see section 3.5 for more information.

To maintain optimum performance during routine planned maintenance it may be necessary to adjust cabinet fan speeds to overcome filter soiling. This can be adjusted via the front control panel membrane using the Engineer's Menu.



Warning

It is important any changes to fan speeds must be made by a CAS service engineer or alternative competent service provider, failure to do this may result in the warranty being invalid.

Engineer's Menu – 3.5

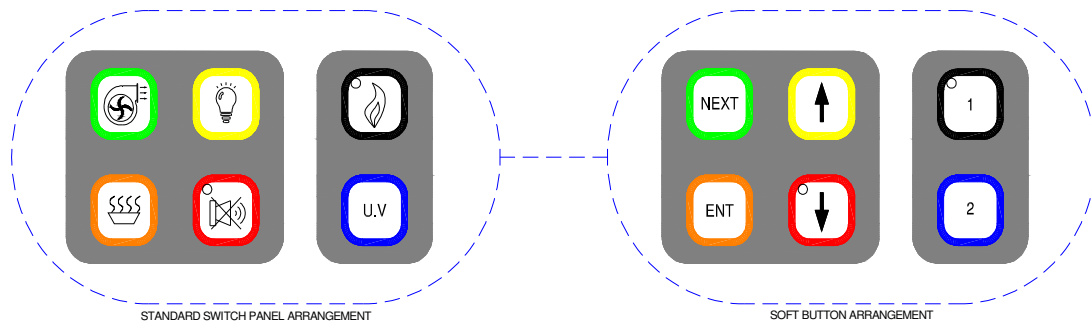


Warning

It is important any changes within the Engineer's Menu be conducted by a CAS service engineer or alternative competent service provider; failure to do so may result in the warranty being invalid.

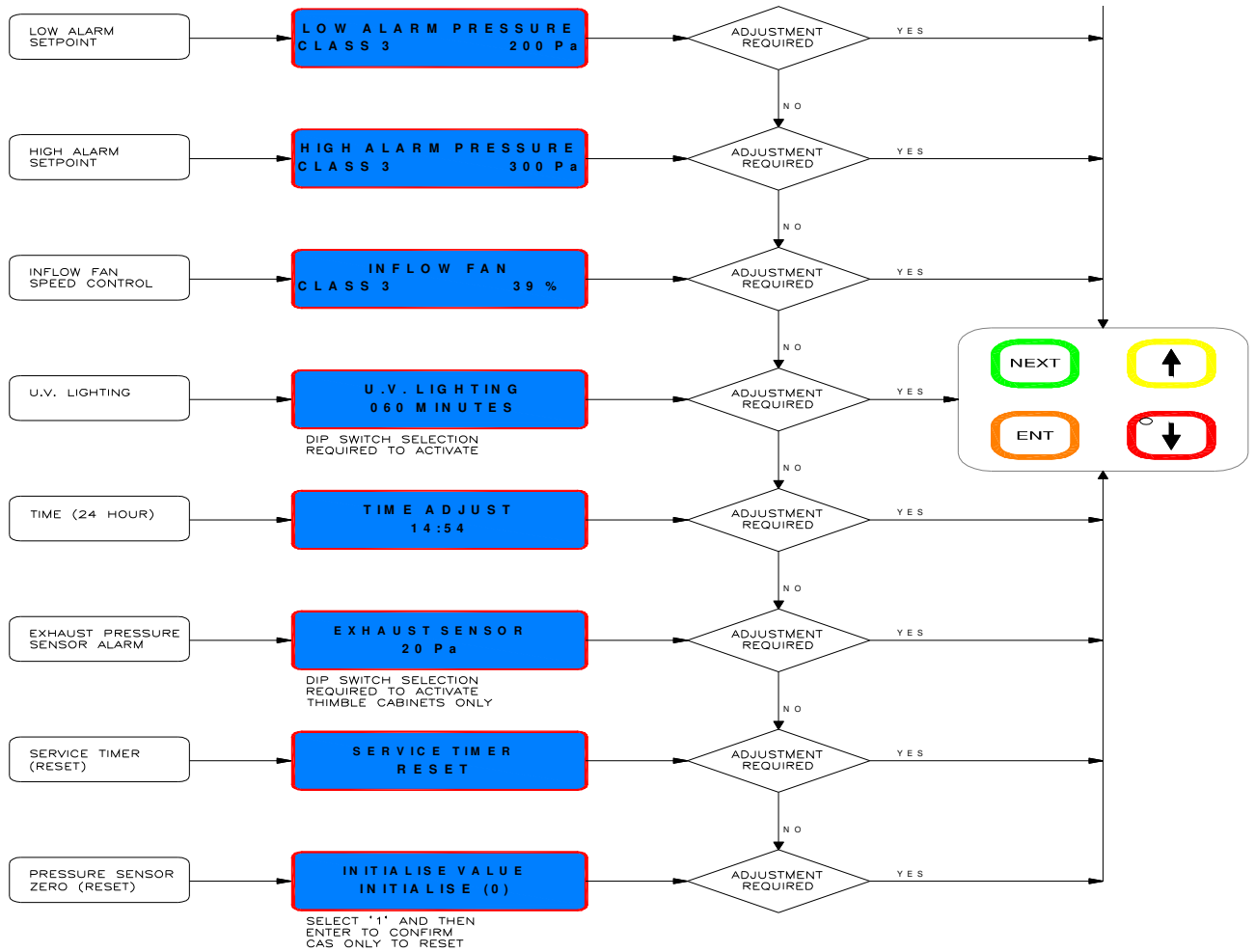
The buttons located on the front control membrane have a second function once access to the Engineer's Menu has been gained.

**** In order to gain access to the Engineer's Menu the cabinet must be switched OFF ****



TO ENTER 'ENGINEERS MENU' BUTTON 1 SHOULD HELD DOWN FOR >5 SECONDS
TO EXIT 'ENGINEERS MENU' BUTTON 1 SHOULD HELD DOWN FOR >5 SECONDS
USE BUTTON 2 TO START / STOP THE FANS

Engineer's Menu Sequence



Exhaust HEPA Filter – 4.2

Two HEPA filters are located on the top of the main body of the cabinet separated by a spacer section and held in place by four M8 filter bolts.

IMPORTANT

Cabinet must be decontaminated prior to changing any HEPA filters, see section 2.6

Only replace or examine filters if authorised to do so by the Safety Officer or the person in charge of the laboratory. To remove any filters wear disposable gloves, an apron, overalls and appropriate face covering, especially eye protection.



Ensure the Safety Cabinet is isolated from the mains supply prior to opening access panels.

Warning

To remove filters, release bolts, lift module until filters and spacer section can be removed. Slide one filter forward and out and dispose of as recommended by site regulations, then remove second filter in same manner.

To replace, first ensure that all surfaces have been cleaned and are free from matter.

Remove new filter from its protective packing.

Inspect both exposed surfaces for signs of damage. Any damage should be reported to the supplier immediately.

Slide filters and spacer section carefully into position. Tighten filter bolts, ensuring filters are correctly positioned and gaskets are compressed to about half their original thickness.

The filters and their gaskets should be tested for leaks by challenging with DOP or equivalent aerosol and scanning the surface with the probe of a forward light scattering photometer.

Inlet HEPA Filter – 4.3

The single inlet filter is located on the side of the main workarea body and held in place by four 'clamping bolts'. To remove the filter release the bolts and remove the clamp frame, the filter can be slid forward and withdrawn to the front of the cabinet, bagged and disposed of as recommended by site protocols.

IMPORTANT

Cabinet must be decontaminated prior to changing any HEPA filters, see section 2.6

Only replace or examine filters if authorised to do so by the Safety Officer or the person in charge of the laboratory. To remove any filters wear disposable gloves, an apron, overalls and appropriate face covering, especially eye protection.



Warning

Ensure the Safety Cabinet is isolated from the mains supply prior to opening access panels.

To replace, first ensure that all surfaces have been cleaned and are free from detritus.

Remove new filter from its protective packing.

Inspect both exposed surfaces for signs of damage. Any damage should be reported to the supplier immediately.

Slide filter carefully into position. Tighten the four bolts, ensuring filter is correctly positioned and gaskets are compressed to about half their original thickness.

The filter and its gaskets should be tested for leaks by challenging with DOP or equivalent aerosol and scanning the surface with the probe of a forward light scattering photometer.

General Notes – 4.4

- Do not store equipment inside the Microbiological Safety Cabinet. The amount of equipment should be kept to a minimum to reduce the disruption to the airflow patterns within the cabinet.
- A Bunsen burner should not be used inside the cabinet.
- The failsafe solenoid operated gas valve (if fitted) will only allow gas to flow when the cabinet is switched on and there is a satisfactory airflow. Any interruption in the power supply or failure of air supply necessitates manual resetting of the valve by depressing the switch on the control panel marked 'gas valve'.

We recommend cabinet users to consult their own laboratory safety information. Other publications available include:

Science Reviews Ltd, Occupational Hygiene Monograph No.9

British Standard BS EN 12469:2000 & 5726-2000 Part 5

Australian Standard AS2567

American National Sanitation Foundation Standard No. 49

We would also recommend the latest guidelines issued by the UK Advisory Committee on Dangerous Pathogens (ACDP). These documents contain much useful information on the performance, installation, testing, use and limitations of Microbiological Safety Cabinets.

SERVICE SCHEDULE 6.1 Class 3 Microbiological Safety Cabinets

Schedule of work included in service agreement

1	Filter Integrity Test (D.O.P) on all main filter(s) and seals
2	Pressure Profiling ensuring compliance to latest British & European Standards
3	Check and adjust alarm parameters & control functions as required
4	Check and adjust electrical and electronic controls as related to the pressure system
5	Check and adjust operation of exhaust system as required
6	Mechanically inspect cabinet components and duct connections (if fitted)
7	Change main filters as necessary (Supply and fitting subject to additional charge)
8	Prepare computer generated Service Report

Above work to be carried out twice each service year

Service schedules can be tailored to suit individual needs

**For a competitive Quotation please contact our service
Department on**

0161-655-8860

Spares List 6.2

Shown below are ordering codes for the most common parts used on the Class 3 Safety Cabinets. In addition to these items we stock a vast range of Spares, consumables and optional extras. If you cannot see what you require please give us a call on the telephone number shown below.

**** Please note cabinet serial number must be quoted when ordering ****

UK:

Overseas:

Tel: 0161-655-8860

Tel: +44-161-655-8860

Fax: 0161-655-8865

Fax: +44-161-655-8865

ORDERING CODES	
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Item	Class 3 1500mm
Inlet HEPA Filter x 1-off	CONTACT CAS
Exhaust HEPA Filters x 2-off	CONTACT CAS
Exhaust Fan	CONTACT CAS
Main PCB	ELC 325
Control Membrane	LAB 114
Light Tube	ELC 097
Key Switch	ELC 326
8" Gauntlet	CCP 069
'O' Ring	CCP 266
Formalin Vaporiser	CCP 083
